

# EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

**2 December 2013 to 31 March 2014**

(published as at 4<sup>th</sup> November 2013)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision. e.g. to approve a new policy or variation to the approved budget.)

Whilst the majority of the Executive Committee's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains confidential, commercially sensitive or personal information. This is called exempt information. Members of the public and media may be asked to leave the meeting when such information is discussed.

If an item is likely to contain exempt information we show this on the Work Programme. You can make representations to us if you consider an item or any of the documents listed should be open to the public.



[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

**“Key Decisions” are ones which are likely to:**

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or**
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;**
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).**

The Work Programme is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from 9am to 5pm Mondays to Fridays; or on the Council's website ([www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

The Executive Committee's meetings are normally held every four weeks at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you.

The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

### **EXECUTIVE COMMITTEE MEMBERSHIP**

Councillor Bill Hartnett	Leader of the Council and Portfolio Holder for Community Leadership & Partnership
Councillor Greg Chance	Deputy Leader and Portfolio Holder for Planning, Regeneration, Economic Development, Public Transport
Councillor John Fisher	Portfolio Holder for Corporate Management
Councillor Rebecca Blake	Portfolio Holder for Community Safety & Regulatory Services
Councillor Mark Shurmer	Portfolio Holder for Housing
Councillor Debbie Taylor	Portfolio Holder for Local Environment & Health
Councillor Phil Mould	Portfolio Holder for Leisure & Tourism
Councillor Juliet Brunner	
Councillor Brandon Clayton	



Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Council Tax Support Scheme <b>Key: Yes</b>	Executive 12 Nov 2013		Report of the Head of Customer Services and Financial Support	D Riley, Revenues Manager Tel: 01527 64252 ext 3382
Nomination of an Asset of Community Value <b>Key: No</b>	Executive 12 Nov 2013		Report of the Head of Planning and Regeneration	Head of Planning and Regeneration
Improvement and Efficiency Social Enterprise <b>Key: Yes</b>	Executive 12 Nov 2013		Report of the Chief Executive	Chief Executive
Redditch Borough Council Response To The Greater Birmingham And Solihull Local Enterprise Partnership Spatial Plan For Recovery And Growth Consultation Draft (September 2013) <b>Key: No</b>	Executive 12 Nov 2013  Council 9 Dec 2013		Report of the Head of Planning and Regeneration	Head of Planning and Regeneration

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Making Experiences Count - Customer Services 2nd Quarter Monitoring Report <b>Key:</b> Yes	Executive 12 Nov 2013		Report of the Head of Customer Services and Financial Support	Head of Customer Access and Financial Support Tel: 01527 64252 (Extn. 3177)
Options for Threadneedle House <b>Key:</b> Yes	Executive 10 Dec 2013		Report of the Head of Customer Services and Financial Support	Head of Customer Access and Financial Support Tel: 01527 64252 (Extn. 3177)
Quarterly Budget Monitoring - 2nd Quarter 2013/14 <b>Key:</b> No	Executive 10 Dec 2013		Report of the Head of Customer Services and Financial Support	S Morgan, Financial Services Manager Tel: 01527 64252 ext 3790
Appeal in respect of a Rent Relief grant <b>Key:</b> Yes	Executive 10 Dec 2013		Report of the Head of Customer Services and Financial Support	Head of Customer Access and Financial Support Tel: 01527 64252 (Extn. 3177)
Council Tax Exemptions <b>Key:</b> Yes	Executive 10 Dec 2013		Report of the Head of Customer Services and Financial Support	D Riley, Revenues Manager Tel: 01527 64252 ext 3382

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Financial Resilience Report <b>Key: Yes</b>	Executive 10 Dec 2013		Report of the Head of Customer Services and Financial Support	S Morgan, Financial Services Manager Tel: 01527 64252 ext 3790
Gym Extension - Abbey Stadium Sports Centre <b>Key: No</b>	Executive 10 Dec 2013 Council 27 Jan 2013		Report of the Head of Leisure and Cultural Services	J Godwin, Head of Leisure and Cultural Services Tel: 01527 873232
Polling Station Review <b>Key: Yes</b>	Executive 14 Jan 2014 Council 27 Jan 2014		Report of the Head of Legal, Equalities and Democratic Services	S Mould, Electoral Services Manager Tel: 01527 881462
Council Tax - Hardship Fund <b>Key: Yes</b>	Executive 14 Jan 2014		Report of the Head of Customer Services and Financial Support	D Riley, Revenues Manager Tel: 01527 64252 ext 3382
Council Tax Support Scheme <b>Key: Yes</b>	Executive 14 Jan 2014 Council 27 Jan 2014		Report of the Head of Customer Services and Financial Support	D Riley, Revenues Manager Tel: 01527 64252 ext 3382

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Council Tax Base <b>Key: Yes</b>	Executive 14 Jan 2014		Report of the Head of Customer Services and Financial Support	S Morgan, Financial Services Manager Tel: 01527 64252 ext 3790
Fees and Charges <b>Key: No</b>	Executive 14 Jan 2014 Council 27 Jan 2014		Report of the Head of Customer Services and Financial Support	S Morgan, Financial Services Manager Tel: 01527 64252 ext 3790
Job Evaluation <b>Key: Yes</b>	Executive		Report of the Head of Transformation and Organisational Development	B Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Tenancy Policy <b>Key: No</b>	Executive		Report of the Deputy Chief Executive and Executive Director (Leisure, Environmental & Community Services)	D. Allen, Housing Strategy Manager Tel: 01527 64252 (Extn. 1278)
Worcestershire Telecare Assistive Technology Partnership <b>Key: Yes</b>	Executive		Report of the Head of Community Services	J Willis, Acting Head of Community Services Tel: 01527 64252 ext 3284

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Housing Allocations Policy - Review <b>Key:</b> No	Executive  Council		Report of the Head of Housing Services	L Tompkin, Head of Housing Tel: 01527 64252 ext 3304